



IN CASE OF EMERGENCY PRESS

ORDER FORM : Flat Stock

CUSTOMER DETAILS		PROJECT DETAILS	
CUSTOMER NAME		PROJECT NAME	
COMPANY / ORGANIZATION		PROJECT DEADLINE	
PHONE NUMBER		ORDER DATE	
EMAIL		PAYMENT Paypal Cash Check Credit Card Money Order	
BILLING		SHIPPING (if different)	
NAME		NAME	
ADDRESS		ADDRESS	
CITY		CITY	
STATE	ZIP CODE	STATE	ZIP CODE
COUNTRY		COUNTRY	
FLAT STOCK			
QUANTITY			
PAPER COLOR			
SIZE	Business Card (2" x 3½")	Postcard (5" x 7")	Letter (8½" x 11") Tabloid (11" x 17")
	Flyer (12½" x 19")	Poster (19" x 25")	Custom Size
WEIGHT	80lb 100lb 140lb	Chipboard	Other
INK COLORS - Front			
INK COLORS - Back			
OPTIONS	Customer Supplied Stock	Full Bleed	Serial Numbering Plastic Sleeves
NOTICE:			

Thank you for choosing In Case of Emergency Press! This order form is the first step to starting a project with us, but does not constitute a placed order until we have made contact and sent an invoice. Please submit this form as well as a download link for your artwork files to orders@incaseofemergencypress.com. All items are subject to availability and some printing combinations may not be possible. Any additional notes or requirements should be mentioned in the email message.